

Data Structure for Prior Coordination Notifications (PCNs)

(the file you upload should not contain any column headers)

Field content	Max Field Length	Type (Alpha, numeric or both)	Comments
FRN	10	Numeric	Required. Licensee defined. Provide the FCC Registration Number (FRN) that your company will do business as at the CTIA Spectrum Clearinghouse. It should be considered as your account number for cost-sharing.
Base station id	15	Alpha/numeric	Required. Licensee defined. Provide the unique identifier for each base station. No special characters other than space, hyphen, underscore or period.
PCN id	20	Alpha/numeric	Required. Licensee defined. Provide the unique identifier for each PCN submitted to the CTIA Spectrum Clearinghouse. This allows users to cross-reference their registered base station information. No special characters other than space, hyphen, underscore or period.
Base station latitude	10	Numeric	Required. Licensee defined. Format as decimal degrees with 6 values (max.) to right of decimal point in NAD83 (i.e., SDD.123456). If the value is negative, please be sure to include a leading minus sign – “-“. If the value is positive, the leading plus sign – “+” – is optional.
Base station longitude	11	Numeric	Required. Licensee defined. Format as decimal degrees with 6 values (max.) to right of decimal point in NAD83 (i.e., SDDD.123456). If the value is negative, please be sure to include a leading minus sign – “-“. If the value is positive, the leading plus sign – “+” – is optional.
Base station block	1	Alpha	Required. Licensee defined. Format as A, B, C, D, E, or F.
Antenna height	4	Numeric	Required. Licensee defined. This is the antenna centerline height above ground level expressed in <u>meters</u> .
Base station	50	Alpha/numeric	Optional. Licensee defined.

description			Provides users the opportunity to include a description of their base station. No special characters other than space, hyphen, underscore or period. Leave field blank if not used.
Activation date	8	Numeric	Required. Licensee defined. Provide the date the CTIA Spectrum Clearinghouse should associated with each base station for cost-sharing purposes. Format as MMDDYYYY with nothing separating the month from the day from the year.
Action code	1	Alpha	Required. Licensee defined. Provide the action code associated with data registration – A = Add (new), U = Update (change to previous registration) or D = Delete (delete previously registered data)